

**CITY OF NIOTA
MINUTES
Regular Meeting of the Mayor and Board of Commissioners
August 10, 2021**

Date of Approval: September 13, 2021

Approved by Commissioners: Watkins and Baker

Call to Order: A meeting of the City of Niota Board of Commissioners and Mayor was held in the Niota City Municipal Building, Niota, Tennessee, on August 10, 2021. The meeting convened at 6:00 P.M., Mayor Preece presiding, Jeannie Anderson as City Recorder.

Members in attendance: Commissioner's Baker, Brakebill, Dilbeck and Watkins

Invocation: Commissioner Todd Baker

Pledge of Allegiance: Commissioner Brakebill

Reading of the Regular Minutes:

Commissioner Dibeck made a motion to approve the minutes from the meeting held on July 12, 2021 as read. Commissioner Brakebill seconded the motion. All voted aye, motion passed.

Reports from the Commissioners, Members of the Governing Body and Other Officers:

Depot Committee – No report.

Reports from Members of the Governing Body:

Finance report: Jeannie Anderson gave the budget report that we are at 8.33% of the 21-22 budget and all is well in the Finance Dept.

Commissioner Baker made a motion to accept the Finance reports as read, Commissioner Watkins seconded, all voted aye, motion passed.

Police report: Commissioner Watkins gave the Police report stats for July: 3 arrests, 9 calls for medical, 12 traffic citations, 87 dispatched calls, 13 traffic stops.

A total of \$5662.41 was paid in citations for the month.

Old department cell phones and one computer are ready to be declared surplus and auctioned.

Fire Department report: Chief Slack reported that they received 75 calls, only a couple were actual fire calls.

Sewer Department report: No violations this past month. Mini-rebids on the CDBG work will be held on August 24th at 2:00 p.m. at City Hall.

Street Department report: Commissioner Brakebill reported that as one last attempt from the City to help Ms. Schimdt will be made by bringing in an excavator to assess the problem. A date and time that works for both parties will be set.

Water Department report: Commissioner Dilbeck said there was no new report at this time.

UNFINISHED BUSINESS:

City Street Paving: Farrell Street has been paved from East Niota Baptist Church to the City limits. Street Dept. will determine next areas of concern. After the proposal comes in from Boswell paving, the last ones to be completed this year will be decided upon.

National Night Out – Police Dept: Commissioner Watkins reported that there was a good turn out for National Night Out. 25 bags of school supplies were handed out, 12 bikes and helmets were raffled off and 2 back packs full of school supplies were raffled off. Approximately 40 kids attended.

Update on East TN Warehouse on Main Street: Chief Davis spoke to owner Chad Reynolds who stated that he will be putting a new roof on the building. Chief Davis requested that Mr. Reynolds put this commitment in writing to the City.

NEW BUSINESS:

Finance Dept: Jeannie Anderson stated that a PEP Safety Grant with a 50% reimbursement has been applied for to help cover the cost of new safety equipment for the City.

Finance Dept: Jeannie Anderson to attend the PEP conference, Aug 25-27. Hotel and travel expenses to be covered by the City.

Finance Dept: Jeannie Anderson to attend the SETD Strategic Planning Conference, Sept. 1-3. Only meals and travel to be covered by the City.

Mayor Preece made a motion to allow Jeannie Anderson to attend both the PEP conference on Aug. 25-27, 2021 and the SETD Strategic Planning Conference on Sept. 1-3, 2021, Commissioner Watkins seconded the motion, all voted aye, motion passed.

Finance Dept: Jeannie Anderson would like to attend the Leadership McMinn course. The 12 session course will cost \$400 to be paid by the City.

Mayor Preece made a motion to allow Jeannie Anderson to participate in the Leadership McMinn program, Commissioner Brakebill seconded the motion, all voted aye, motion passed.

Finance Dept: Jeannie Anderson states that she is in need of an assistant for 5-10 hrs weekly. She feels that the pay rate will need to start at \$12/hr to attract anyone for employment. She has one potential hire, Shacoda Kauffman.

Water Dept: Budget Amendment 21-26 to approve funds being allocated for the paving of Farrell Street.

Commissioner Dilbeck made a motion to approve the Budget Amendment 21-26 for the allocation of funds for the paving of Farrell Street. Commissioner Watkins seconded the motion, all voted aye, motion passed.

Street Dept: Hayden Davis, 90 day review, transfer into full time employment with \$1/hr raise.

Commissioner Brakebill made a motion to hire Hayden Davis full time with \$1/hr raise. Commissioner Watkins seconded the motion, all voted aye, motion passed.

Police Dept: Old cell phones and an old computer need to be deemed as surplus items to be auctioned on GovDeals.com.

Commissioner Watkins made a motion to approve old cell phones and an old computer to be deemed surplus and to be auctioned off on GovDeals.com. Commissioner Baker seconded the motion, all voted aye, motion passed.

Police Dept: Commissioner Allen Watkins will be moving from the Police Commissioner position to the position of Sewer Commissioner for 6 months.

Mayor made a motion to accept the transfer of Commissioner Allen Watkins from the Police Commissioner position to the Sewer Commissioner for 6 months. Commissioner Baker seconded the motion, all voted aye, motion approved.

Announcements:

- a. Next meeting will be held September 13, 2021
- b. Aug. 28th Roaring 20's Dance – Canceled
- c. Sept. 11th Fried Green Tomato Festival

Adjournment:

Commissioner Watkins made a motion to adjourn the meeting. Seconded by Commissioner Brakebill. All voted aye, meeting adjourned.

CITY RECORDER

MAYOR