

**CITY OF NIOTA
MINUTES
Regular Meeting of the Mayor and Board of Commissioners
Aug 14, 2023**

Date of Approval: Sept 11, 2023

Approved by Commissioners: Manney and Ward

Call to Order: A meeting of the City of Niota Board of Commissioners and Mayor was held in the Niota City Municipal Building, Niota, Tennessee, on Aug 14, 2023. The meeting convened at 6:00 P.M., Mayor Preece presiding, Jeannie Anderson as City Recorder.

Members in attendance: Commissioner's Brakebill, Dilbeck, Manney and Ward were present.

Invocation: Commissioner Dilbeck

Pledge of Allegiance: Joe Snyder

Reading of the Regular Minutes:

Commissioner Manney made a motion to approve the minutes from the meeting held on July 10, 2023 as read. Commissioner Ward, seconded the motion. All voted aye, motion approved.

Reading of the Called Meeting Minutes held on July 26, 2023:

Mayor Preece made a motion to approve the minutes from the called meeting held on July 26, 2023 on the topics of: To approve Bass Berry and Sims as bond agency for USDA loan, to accept Resolution 23-56 USDA loan regarding the purchase of the new City Hall building, and for approval of water tank land purchase agreement, Commissioner Manney seconded the motion, all voted aye, motion approved.

Reading of the Second Called Meeting Minutes held on August 8, 2023:

Commissioner Dilbeck made a motion to approve the minutes from the called meeting held on August 8, 2023 on the topics of: To accept Resolution 23-58 City of Niota – American Rescue Plan Act TDEC non-competitive water infrastructure grant program engineering services, Consideration of an initial resolution authorizing the issuance of \$300,000 General Obligation Bonds, the proceeds of which will be used to finance the acquisition of land to be used for a new City Hall, and a workshop was held on updating the City of Niota's personnel policies and procedures. Commissioner Manney seconded the motion, all voted aye, motion approved.

Reports from the Commissioners, Members of the Governing Body and Other Officers:

Depot Committee – No report at this time.

Reports from Members of the Governing Body:

Finance report: Jeannie Anderson gave the finance report that we are beginning the new 2023-2024 budget year.

Commissioner Manney made a motion to accept the Finance reports as read, Commissioner Brakebill seconded, all voted aye, motion approved.

Police report: Commissioner Ward gave the Police report stats for:

July: 4 arrests, 32 traffic stops, 33 traffic citations, 89 dispatched calls.

A total of \$938.75 was paid in citations for the month.

Police department received a \$12,000 grant for sending Officer Greenlaw to the academy.

Fire Department report: Asst. Chief Slack reported that for the month of July there were 5 medical assists, 1 vehicle fire, 2 accidents with injuries, 8 misc. calls.

Sewer Department report: Mayor reported that there have been no violations incurred. Meeting to be held on Aug. 18, 2023 for the City, SETD, Barge Engineering and the Contractors to create a plan going forward on who will be responsible for the diagnostic tests on the aerators and a timeline for completion.

Street Department report:

Commissioner Brakebill reported that the F350 is repaired and the street dept is playing catch up on brush pickup.

Water Department report: Commissioner Dilbeck reported that lightning struck the water tower sensor. It was repaired by AUB. ARM's are almost completely installed throughout the city.

UNFINISHED BUSINESS:

NEW BUSINESS:

- a. **Water Department:** 1st reading of Ordinance 23-59: An Ordinance of the City of Niota, Tennessee to Require Connection to Public Water and Sewer Services Where They Are Available, with changes made to Section 1, Title 18, Chapter 1, Sections 18-111, 18-112, 18-131:

Commissioner Dilbeck made a motion to accept the 1st reading of Ordinance 23-59: An Ordinance of the City of Niota, Tennessee to Require Connection to Public Water and Sewer Services Where They Are Available, with changes made to Section 1, Title 18, Chapter 1, Sections 18-111, 18-112, 18-131.

Commissioner Manney seconded the motion, all voted aye, motion approved.

- b. **Water Department –** Emergency purchase of a F250 utility truck.
Commissioner Dilbeck made a motion to approve the emergency purchase of a utility truck to be shared between the water dept and the streets dept for the amount of \$6000. Commissioner Ward seconded the motion, all voted aye, motion approved.
- c. **Finance Department –** Update on the purchase of the new City Hall and Niota Water Works.
- d. **Street Department:** Emergency repair of the F350.
Commissioner Brakebill made a motion to approve the emergency repair of the F350 in the amount of \$5,500. Commissioner Dilbeck, seconded the motion, all voted aye, motion approved.

- e. **Street Department:** Paving quotes have been received from Boswell Paving on all proposed streets and request was made to move forward with the paving project.
Commissioner Brakebill made a motion to move forward with Boswell Paving for the proposed streets, Lee, Collins, Martin to Collins, Depot parking lot, Sugar Shack repair of parking lot and Burn Rd. walking path. Commissioner Dilbeck, seconded the motion, all voted aye, motion approved.
- f. **Street Department:** Hall's Tree Service to provide all cleanup for \$1850.
Commissioner Brakebill made a motion to accept the bid from Hall's Tree Service for cleanup of the large tree that fell from the storm into the city park. Additionally, Hall's will remove an additional damaged tree and clean up the park trees in general from the storm for the amount of \$1850. Commissioner Manney seconded the motion, all voted aye, motion approved.
- g. **Letter from Jen Cagle presented to the Board** – letter to appeal the decision made on being given time off versus a raise in pay.
Mayor Preece made a motion to allow Mrs. Cagle to take the days off needed without pay, and not to resend the \$1 pay raise given in April 2023, Commissioner Manney seconded the motion, all voted aye, motion approved. Roll call vote: Ward - Aye, Manney - Aye, Brakebill-Aye, Dilbeck-Aye.

PUBLIC COMMENTS:

ANNOUNCEMENTS:

- a. August 28, 2023 – Golf Tournament at Springbrook
- b. August 31, 2023 – Public Hearing, 1:00p.m. with Called Meeting to follow
- c. September 8-9, 2023 – Fried Green Tomato Festival
- d. September 11, 2023 – Board Meeting

Adjournment:

Commissioner Manney made a motion to adjourn the meeting, seconded by Commissioner Brakebill, all voted aye, meeting adjourned.

CITY RECORDER

MAYOR