

**CITY OF NIOTA
MINUTES
Regular Meeting of the Mayor and Board of Commissioners
January 8, 2024**

Date of Approval: Feb. 12, 2024

Approved by Commissioners: Dilbeck and Ward

Call to Order: A meeting of the City of Niota Board of Commissioners and Mayor was held in the Niota City Municipal Building, Niota, Tennessee, on Jan. 8, 2024. The meeting convened at 6:00 P.M., Mayor Preece presiding, Jeannie Anderson as City Recorder.

Members in attendance: Commissioner's Brakebill, Dilbeck, Manney and Ward were present.

Invocation: Commissioner Dilbeck

Pledge of Allegiance: Chief Max DiGiorgio

Reading of the Regular Minutes:

Commissioner Ward made a motion to not read the minutes aloud as they have been reviewed by the commissioners, Commissioner Manney seconded the motion, all voted aye, motion approved.

Commissioner Brakebill made a motion to approve the minutes from the meeting held on Dec. 11, 2023 with a correction to the minutes with the deletion of Ord. 10-102, Commissioner Ward, seconded the motion. All voted aye, motion approved.

Reports from the Commissioners, Members of the Governing Body and Other Officers:

Depot Committee – No report at this time.

Reports from Members of the Governing Body:

Finance report: Jeannie Anderson gave the finance report that we are 58.33% into the fiscal year. Mrs. Anderson, requested that the commissioners begin reviewing their budgets for the next fiscal year and submit their requests.

Commissioner Manney made a motion to accept the Finance report as read, Commissioner Ward seconded, all voted aye, motion approved.

Police report: Commissioner Ward gave the Police report for: **December:** Police Department is in the process of rebuilding and doing well. A new officer and 2 part time admin employees have been hired.

Fire Department report: Asst. Chief Slack reported that for the month of December there were 5 medical assists, 1 building fire, 7 misc. fires, 2 accidents with injuries, 1 accident without injuries, 4 misc. calls.

Sewer Department report: Mayor reported that there have been no violations incurred. Four aerators are in but are repairs still in process. Will be able to close this CDBG out in time to apply for the next one in 2024.

Street Department report:

Commissioner Brakebill stated there was no report at this time.

Water Department report: Commissioner Dilbeck reported that everything is going well. No further report at this time.

UNFINISHED BUSINESS:

- a. **2nd Reading on the Approval of Revision Ordinance 8-211-2“early beer sales” in order to meet state law:**
The City of Niota currently allows for the sale of beer after 12:00p.m. on Sunday’s. Most other cities have extended that time to start at 10:00a.m. on Sunday’s. Mayor requested that the City also extend its time so that the sales are not lost to other cities.
Mayor made a motion to extend the time for the sale of beer within the City on Sunday’s from 12:00p.m. to 10:00a.m, Commissioner Ward seconded the motion, all voted aye, motion approved.

- b. **2nd Reading of the update and additions of Ordinance 10-107:** - Regarding the addition of Section 107 concerning number of pets allowed per household within the City limits.
It was determined to postpone the 2nd reading of the update and additions of Ordinance 10-107 until after a Public Hearing could be held. It will be set to be held prior to the next Board meeting on February 12, 2024 when the 2nd reading will then be done.

- c. **2nd Reading of Personnel Handbook Updates:** The City of Niota Personnel Handbook is being updated.
Commissioner Manney made the motion to approve the updated Personnel Handbook, Commissioner Ward seconded the motion, all voted aye, motion approved.

NEW BUSINESS:

- a. **Resolution to apply for Federal Assistance for the purchase of a city Street Truck.** The city Streets Dept. is applying for Federal Assistance for the purchase of a Ford F450.
Commissioner Brakebill made a motion to approve the resolution to apply for Federal Assistance for the purchase of a Ford F450 for the Streets Dept., Commissioner Dilbeck seconded the motion, all voted aye, motion approved.

- b. **1st Reading of an addition to Ordinance 13 section 107:** Regarding House Trailers and Portable Buildings
Commissioner Dilbeck made a motion to accept the addition of section 107 to Ordinance 13 regarding House Trailers and Portable Buildings, Commissioner Brakebill seconded the motion, all voted aye, motion approved.

- c. **Police Dept: Tentatively Hiring Patrol Officer Whitney Gross**
Commissioner Ward made the motion to tentatively hire Patrol Officer Whitney Gross, Commissioner Manney seconded the motion, all voted aye, motion approved.

- d. **Police Dept: Hiring of part-time clerk Cathy Garland.**
Commissioner Ward made a motion to hire Cathy Garland as a part time administrative assistant for the Police Dept., Commissioner Manney seconded the motion, all voted aye, motion approved.

e. Street Dept: Resignation of Danny Ballew

Commissioner Brakebill made the motion to accept Danny Ballew's resignation as of Dec. 29, 2024, Commissioner Dilbeck seconded the motion, all voted aye, motion approved.

PUBLIC COMMENTS:

ANNOUNCEMENTS:

- a. Jan. 31, 2024 - City Hall Open House
- b. Feb. 9, 2024 – Valentine's Dance
- b. Feb. 12, 2024 – Next Board Meeting

Adjournment:

Commissioner Dilbeck made a motion to adjourn the meeting, seconded by Commissioner Manney, all voted aye, meeting adjourned.

CITY RECORDER

MAYOR