

**CITY OF NIOTA  
MINUTES  
Regular Meeting of the Mayor and Board of Commissioners  
June 8, 2023**

**Date of Approval: July 10, 2023**

**Approved by Commissioners: Brakebill and Dilbeck**

**Call to Order:** A meeting of the City of Niota Board of Commissioners and Mayor was held in the Niota City Municipal Building, Niota, Tennessee, on June 8, 2023. The meeting convened at 6:00 P.M., Mayor Preece presiding, Jeannie Anderson as City Recorder.

**Members in attendance:** Commissioner's Brakebill, Dilbeck and Ward were present.

**Invocation:** Commissioner Dilbeck

**Pledge of Allegiance:** Commissioner Brakebill

**Reading of the Regular Minutes:**

**Commissioner Dilbeck made a motion to approve the minutes from the meeting held on May 8, 2023 as read. Commissioner Brakebill, seconded the motion. All voted aye, motion approved.**

**Reading of the Called Meeting Minutes:**

**Commissioner Dilbeck made a motion to approve the minutes from the called meeting held on May 16, 2023 on the topic of: To approve Resolution 23-52 USDA Community Facilities Loan and Grant Program in order to purchase a building located at 106 N. Burn Road to serve as the City Hall and the Niota Water Works business offices. Commissioner Brakebill seconded the motion, all voted aye, motion approved.**

**Reports from the Commissioners, Members of the Governing Body and Other Officers:**

**Depot Committee** – No report at this time.

**Reports from Members of the Governing Body:**

**Finance report:** Jeannie Anderson gave the finance report that we are now 91.67% into the 2022-23 budget year. Ms. Anderson reported that the 2023-2024 budget is complete and the 1<sup>st</sup> reading will be done later in the meeting with the 2<sup>nd</sup> reading to be held on June 27, 2023.

**Mayor Preece made a motion to accept the Finance reports as read, Commissioner Brakebill seconded, all voted aye, motion approved.**

**Police report:** Commissioner Ward gave the Police report stats for:

**May:** 1 arrest, 10 traffic stops, 8 traffic citations, 4 medical calls, 47 dispatched calls.

A total of \$2210.00 was paid in citations for the month.

**Fire Department report:** Asst. Chief Slack reported that for the month of May there were 5 medical assists, 7 accidents with injuries, 8 misc. calls.

**Sewer Department report:** Mayor reported that manufacture of the aerators has been on site. Both new aerators are working. No violations have been incurred.

**Street Department report:**

Commissioner Brakebill no report at this time.

**Water Department report:** Commissioner Dilbeck reported that they have been doing line extensions on County Road 260 in order to create a loop system. 39 fire hydrants have been cleaned and painted.

**UNFINISHED BUSINESS:**

**a. Request for Personnel Policy to be changed to increase vacation time:**

A request has been made to increase the employee vacation time off to include 4 weeks at 10 years of employment.

**Commissioner Dilbeck made a motion to table a request has been made to increase the employee vacation time off to include 4 weeks at 10 years of employment until further research and consideration can be given to the request, Commissioner Ward seconded the motion, all voted aye, motion approved.**

**Employee vacation time increase:**

**The request to increase the employee vacation time was un-tabled by Commissioner Dilbeck, seconded by Commissioner Ward.**

**Commissioner Ward made a motion to implement the following employee vacation schedule:**

**1-4 years = 1 week, 5-9 years = 2 weeks, 10-19 years = 3 weeks, 20+years = 4 weeks**

**Commissioner Dilbeck, seconded the motion, all voted aye, motion approved.**

**b. Police Dept: 1<sup>st</sup> Reading of Ordinance 23-53** raise in Court fees from \$138.75 to \$150.00 and Failure to Appear fee \$50.

**Commissioner Ward made the motion to approve the 1<sup>st</sup> Reading of Ordinance 23-53 for the rate increase in the Court fees from \$138.75 to \$150 and the implementation of Failure to Appear fees in the amount of \$50, Commissioner Brakebill seconded the motion, all voted aye, motion approved.**

**NEW BUSINESS:**

**a. Purchase of the People's Bank Building:** Discussion was held on the plans and purpose of purchasing the building to serve as the new City Hall and Niota Water Works business offices.

**b. Street Dept: Hiring of Robert Torbett for seasonal help.**

Street Dept reported that they hired seasonal help Robert Torbett on May 22, 2023.

**c. Parks Dept:** Purchase of picnic tables for the stage area, 10 tables at \$159.97 = \$1599.70.

**Mayor Preece made a motion to purchase 10 picnic tables for the total of \$1599.70 to be used for the stage area and festivals, Commissioner Brakebill, seconded the motion, all voted aye, motion approved.**

- d. **City Charter Changes: Commissioner Brakebill made a motion to accept the City Charter changes, Commissioner Dilbeck seconded the motion, all voted aye, motion approved.**
  
- e. **Finance Dept: Ordinance 23-54, 1<sup>st</sup> reading of the 2023-2024 Budget**  
**Commissioner Brakebill made a motion to approve the 1<sup>st</sup> reading of the 2023-2024 budget, Commissioner Dilbeck, seconded the motion, all voted aye, motion approved.**
  
- f. **Finance Dept: Ordinance 23-55, 1<sup>st</sup> reading of 2022-2023 Budget Amendments**  
**Commissioner Ward made a motion to approve the 1<sup>st</sup> reading of the 2022-2023 budget amendments, Commissioner Brakebill, seconded the motion, all voted aye, motion approved.**

**PUBLIC COMMENTS:**

**ANNOUNCEMENTS:**

- a. June 9, 2023 – Food Truck Night on Main Street
- b. June 10, 2023 – Tea at the Depot
- c. June 27, 2023 – Called Board meeting for 2<sup>nd</sup> reading of the 2023-24 budget and the 2022-23 budget amendments.
- d. July 1, 2023 – Community 4<sup>th</sup> of July Celebration at the Stage
- e. July 10, 2023 – 6:00p.m. Next Board Meeting
- f. August 28, 2023 – Golf Tournament at Springbrook

**Adjournment:**

**Commissioner Ward made a motion to adjourn the meeting. Seconded by Commissioner Dilbeck, all voted aye, meeting adjourned.**

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**CITY RECORDER**

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**MAYOR**