

**CITY OF NIOTA
MINUTES
Regular Meeting of the Mayor and Board of Commissioners
March 20, 2023**

Date of Approval: April 10, 2023

Approved by Commissioners: Manney and Dilbeck

Call to Order: A meeting of the City of Niota Board of Commissioners and Mayor was held in the Niota City Municipal Building, Niota, Tennessee, on March 20, 2023. The meeting convened at 6:00 P.M., Mayor Preece presiding, Jeannie Anderson as City Recorder.

Members in attendance: Commissioner's Brakebill, Dilbeck, Manney, and Ward were present.

Invocation: Commissioner Dilbeck

Pledge of Allegiance: Renee Brakebill

Review of 2022 Audit by J.R. Cates via phone:

Commissioner Dilbeck made a motion to accept the 2022 Audit, Commissioner Manney seconded the motion, all voted aye, motion passed.

Reading of the Regular Minutes:

Commissioner Brakebill made a motion to approve the minutes from the meeting held on February 13, 2023 as read. Commissioner Dilbeck, seconded the motion. All voted aye, motion approved.

Reading of the Called Meeting Minutes held on February 27, 2023:

Commissioner Manney made a motion to approve the minutes from the called meeting held on February 27, 2023 on the topics of: The 2nd reading of the changes to Ordinance 23-46 and the sell of a portion of 11 Main Street Warehouse to Chuck Dockery, Commissioner Dilbeck seconded the motion, all voted aye, motion approved.

Reports from the Commissioners, Members of the Governing Body and Other Officers:

Depot Committee – Mayor gave the report that all is going well with the Depot kitchen remodel and we are about 85% complete.

Reports from Members of the Governing Body:

Finance report: Jeannie Anderson gave the finance report that we are now 66.67% into the 2022-23 budget year and all is going well. Ms. Anderson reported that she is working on the 2023-2024 budget and reminded the commissioners to come in and discuss their needs for next fiscal year.

Commissioner Manney made a motion to accept the Finance reports as read, Commissioner Brakebill seconded, all voted aye, motion approved.

Police report: Commissioner Ward gave the Police report stats for:

February: 0 arrests, 19 traffic stops, 10 traffic citations, 1 medical calls, 58 dispatched calls.

A total of \$771.25 was paid in citations for the month.

Chief Davis reported that officer Dale Greenlaw will be attending the police academy beginning April 3rd – June 30th, 2023.

The Department is anticipating 2 police patrol cars being donated from the City of Athens which will be confirmed in the next couple of weeks.

Fire Department report: Asst. Chief Slack reported that for the month of February there were 0 structure fire, 6 medical assists, 4 accidents with injuries, 16 misc. calls.

Sewer Department report: No violations or overflows, 2 aerators are in place with 2 more being installed.

Street Department report:

Commissioner Brakebill had no report this month.

Water Department report: Commissioner Dilbeck reported that the water department is continuing to install AMR's throughout the city and the conversion to the new software is going well. They are looking at property to place a new water tank in the county.

OLD BUSINESS:

a. Update on Crescent Ridge Subdivision:

Project will be turned over to D.R. Horton on April 1, 2023. Construction on houses will begin in April with 5 being built initially, 3 every month thereafter. First phase broken into A = 30 houses and B = 25 houses for a total of 55 houses being built in the first phase.

Keri Dunham the realtor for D.R. Horton attended the meeting and introduced herself and spoke briefly in regards to the homes that will be for sale.

NEW BUSINESS:

- a. Ordinance 23-49 1st reading:** To fix the salaries of the Mayor and City Commission as first discussed and voted upon in the December 13, 2021 Board meeting to increase the Mayor from \$100 monthly to \$150 monthly and to increase the Commissioners from \$25 monthly to \$100 monthly.

Commissioner Brakebill made the motion to accept the 1st reading of Ordinance 23-49 to fix the salaries of the Mayor and City Commission, Commissioner Manney seconded the motion, all voted aye, motion approved.

- b. Ordinance 23-50 1st reading:** To adopt the 2018 Edition of the International Residential Building Code and the 2018 Edition of the International Building Code.

Commissioner Manney made the motion to accept the 1st reading of Ordinance 23-50 to adopt the 2018 Edition of the International Residential Building Code and the 2018 Edition of the International Building Code, Commissioner Dilbeck seconded the motion, all voted aye, motion approved.

- c. Resolution 23-51:** A Resolution requesting the Niota Municipal-Regional Planning Commission to study and issue a written report on the proposed plan of services attached hereto and made a part hereof by reference, pursuant to T.,C.A. 6-51-102, relative to parcel No. 026 039.00 which is north west of the corporate limits of the town of Niota, Tennessee near the commercial area of highway 309 exit off I-75.

Commissioner Manney made the motion to approve a Resolution requesting the Niota Municipal-Regional Planning Commission to study and issue a written report on the proposed plan of services attached hereto and made a part hereof by reference, pursuant to T.,C.A. 6-51-102, relative to parcel No. 026 039.00 which is north west of the corporate limits of the town of Niota, Tennessee near the commercial area of highway 309 exit off I-75, Commissioner Dilbeck seconded the motion, all voted aye, motion approved.

- d. **Closure of Magnolia Street:** Magnolia Street to be closed between Shultz and Green Street due to the erosion of the embankment and overall safety purposes.
Commissioner Ward made the motion to approve the closure of Magnolia Street between Shultz and Green Street due to the erosion of the embankment and overall safety purposes, Commissioner Manney seconded the motion, all voted aye, motion approved.
- e. **Reimbursement rate to follow the Federal GSA:** Beginning in the new fiscal year of 2023-2024 the City of Niota will adhere to the Federal GSA reimbursement rate for meals and incidentals for its employees.
Commissioner Ward made the motion to approve beginning in the new fiscal year of 2023-2024 the City of Niota will adhere to the Federal GSA reimbursement rate for meals and incidentals for its employees, Commissioner Brakebill seconded the motion, all voted aye, motion approved.
- f. **Finance:** Jeannie Anderson to attend the TAMCAR conference April 25-28, 2023.
Mayor made the motion to approve Jeannie Anderson to attend the TAMCAR conference April 25-28, 2023, Commissioner Brakebill seconded the motion, all voted aye, motion approved.
- g. **Niota Depot Gift Shop Roof and Portico:** Request to approve the replacement of the Niota Gift Shop Roof which has sustained storm damage to include an addition of a portico on the front.
Commissioner Dilbeck made a motion to approve the replacement of the Niota Gift Shop roof which has sustained storm damage and to include an addition of a portico on the front, Commissioner Manney seconded the motion, all voted aye, motion approved.

ANNOUNCEMENTS:

- a. April 10, 2023 6:00 p.m. – Next Board Meeting
- b. April 1, 2023 10:00 a.m. – Easter Egg Hunt at the Depot
- c. April 17-21, 2023 – Niota Clean Up Week
- d. April 29-30, 2023 – Model Train Show at the Depot

Adjournment:

Commissioner Dilbeck made a motion to adjourn the meeting. Seconded by Commissioner Brakebill, all voted aye, meeting adjourned.

CITY RECORDER

MAYOR