

**CITY OF NIOTA
MINUTES
Regular Meeting of the Mayor and Board of Commissioners
February 12, 2024**

Date of Approval: March 11, 2024

Approved by Commissioners: Dilbeck and Manney

Call to Order: A meeting of the City of Niota Board of Commissioners and Mayor was held in the Niota City Municipal Building, Niota, Tennessee, on Feb. 12, 2024. The meeting convened at 6:00 P.M., Mayor Preece presiding, Jeannie Anderson as City Recorder.

Public Hearing: Held prior to the regular Board meeting in regards to Ordinance 10-107. See attendance sheet.

Members in attendance: Commissioner's Brakebill, Dilbeck, Manney and Ward were present.

Invocation: Commissioner Dilbeck

Pledge of Allegiance: Asst. Fire Chief Harrison Slack

Reading of the Regular Minutes:

Commissioner Dilbeck made a motion to approve the minutes from the meeting held on Jan. 8, 2024, Commissioner Ward, seconded the motion. All voted aye, motion approved.

Reports from the Commissioners, Members of the Governing Body and Other Officers:

Depot Committee – No report at this time.

Reports from Members of the Governing Body:

Finance report: Jeannie Anderson gave the finance report that we are 58.33% into the fiscal year. Mrs. Anderson, stated that the finance dept was prepping for the annual audit next month and that budget planning would resume after the audit was completed.

Commissioner Manney made a motion to accept the Finance report as read, Commissioner Dilbeck seconded, all voted aye, motion approved.

Police report: Commissioner Ward gave the Police report for: **January:** Police Department is doing well with the hiring of an administrative assistant and an officer. See stats.

Fire Department report: Asst. Chief Slack reported that for the month of January there were 5 medical assists, 3 misc. fires, 9 accidents with injuries, 13 misc. calls.

Sewer Department report: Mayor reported that there have been no violations incurred. All paperwork has been turned in for completion of the CDBG project.

Street Department report:

Commissioner Brakebill stated that they will be looking to hire an additional part-time employee.

Water Department report: Commissioner Dilbeck reported that everything is running smoothly. They are currently drilling for soil samples on the tank site.

UNFINISHED BUSINESS:

- a. **2nd Reading of the update and additions of Ordinance 10-107:** - Regarding the addition of Section 107 concerning number of pets allowed per household within the City limits.

Commissioner Dilbeck made the motion to approve the updates and additions of Ordinance 10-107 concerning number of pets allowed per household within the City limits, Commissioner Manney seconded the motion, all voted aye, motion approved.

- b. **2nd Reading of an addition to Ordinance 13 section 107:** Regarding House Trailers and Portable Buildings
Commissioner Manney made a motion to accept the addition of section 107 to Ordinance 13 regarding House Trailers and Portable Buildings, Commissioner Brakebill seconded the motion, all voted aye, motion approved.

NEW BUSINESS:

- a. **Police Dept:** Termination of Jason Crowder as part-time PD Admin/Code Enforcement.
Commissioner Manney made the motion to terminate Jason Crowder as part-time PD Admin/Code Enforcement, Commissioner Dilbeck seconded the motion, all voted aye, motion approved.
- b. **Police Dept:** Admin Assistant Cathy Garland moved from part-time to full-time.
Commissioner Brakebill made a motion to hire Cathy Garland as a full-time administrative assistant for the Police Dept., Commissioner Dilbeck seconded the motion, all voted aye, motion approved.
- c. **Police Dept:** Researching a new radio system for the officers.
Commissioner Dilbeck made the motion to approve the police department researching a new radio system for the officers, Commissioner Brakebill seconded the motion, all voted aye, motion approved.
- d. **Code Enforcement:** Hiring of Trish Richardson as a part-time Codes Enforcement officer.
Commissioner Dilbeck made a motion to approve the hiring of Trish Richardson as a part-time Codes Enforcement officer, Commissioner Brakebill seconded the motion, all voted aye, motion approved.
- e. **Water Dept:** Hiring of Cheyenne Smith for part-time office administrator.
Commissioner Dilbeck made a motion to hire Cheyenne Smith for part-time office administrator for the Water Dept., Commissioner Ward seconded the motion, all voted aye, motion approved.
- f. **Auto Code Violations on Troy Walden's car lot:** Trailers have been removed from the residential lot as requested.

PUBLIC COMMENTS:

Mr. Cowley spoke in regards to opposing any R2 zoning on W. Main Street.

ANNOUNCEMENTS:

- a. March 11, 2024 – Next Board Meeting

Adjournment:

Commissioner Dilbeck made a motion to adjourn the meeting, seconded by Commissioner Manney, all voted aye, meeting adjourned.

CITY RECORDER

MAYOR